

Georgia Chapter A&WMA Board Meeting

October 9, 2020

Present: Shanna Alexander, Joey Dean, Charlie Denton, Steve Ellingson, Katy Lusky
Elisabeth Munsey, Kim Sanders (late), Ashley Ward, Tom Wurzinger

Absent: Shira Colsky, Chris Hurst

1. **CALL TO ORDER:**

Vice Chair Charlie Denton called the meeting to order and outlined the Agenda for this Board meeting (attached).

Charlie
Denton

2. **SECRETARY'S REPORT:**

The Meeting Minutes for September 11th were reviewed and approved.

Shanna
Alexander

3. **TREASURER'S REPORT:**

Katy submitted the following report:

Katy Lusky
(NA)

Reporting Period: Sep 12 – Oct 9, 2020

Current Wells Fargo Balance = \$10,671.10

Current PayPal Balance = \$6,412.15

Major Debits (WF & PP):

\$190.31 – MemberClicks (Sep)

\$43.05 – Merchant Services (Sep)

Major Credits (WF & PP):

None

Other Business:

None

4. **COMMITTEE REPORTS:**

Education/Scholarship:

Elisabeth
Munsey

- Elisabeth reported that 17 abstracts were received to date and from a diverse pool of universities and colleges.
- The list of sub-committee members was confirmed, and a reminder was made that to stick to the schedule of awarding during the end-of-year event, abstract reviews will need to be completed by November 23rd.

Young Professionals:

- Ashley reported that GAEP and GAWP are moving forward with the Fall event at the Red Hare Brewery. Ashley will send a response noting that the Chapter will take a rain check for this venue but interested in future joint events. Ashley Ward
- Virtual social event flyer was sent out to YP distribution list and received two RSVPs thus far.
- Shanna volunteered to reach out to Emory research advisor to circulate the Halloween flyer to graduate students.
- Will purchase the Zoom account for the event and give away three Amazon or Starbucks gift cards (one for winner of drink contest and one for the costume contest and another \$5 random draw). Request for Charlie to announce on the website. Charlie agreed to post later today.
- Event will be held between 5 and 7 pm (EST). Tom suggested getting the contact information of those who signed up beforehand and circulate to promote networking opportunities.

Brown Bag Coordinator:

- Shanna mentioned the A&WMA virtual brown bag on the impacts of marijuana use on environmental quality that Shira had mentioned previously. Shira Colsky (NA)
- Katy and Elisabeth mentioned a potential speaker from the Georgia Environmental Protection Division on the recently adopted aerosol can regulation as universal waste in Georgia. Elisabeth volunteered to reach out to this individual.
- Kim suggested having just one more brown bag seminar at the end of the year meeting.
- Kim will confirm the next brown bag speaker, date, and topic with Shira prior to the next Board of Directors Meeting.

Membership:

- *See Membership Update Report attachment.* Steve Ellingson
- Steve reported that one membership was expected to expire in November, but four individuals joined or renewed their memberships in October. Steve indicated that a “welcome” email was sent to these individuals.
- Steve will circulate the proposed announcement for the Membership Contest. This will be posted to the website with an email blast to Chapter members.
- Steve sought feedback from the Board on the draft White Paper/blog pertaining to EPD’s recently adopted aerosol can/universal waste rule. It was decided that the Board needed more time to review. Comments are to be provided to Steve within the next 1-2 weeks.

Database/Website:

Charlie
Denton

- Charlie posted the YP Halloween event to the website/calendar.
- Shanna inquired whether any calendar updates were needed since the last meeting. Katy questioned whether some items were added to the calendar and Charlie agreed to investigate this.

5. OLD BUSINESS:

- Discussed the venue for the Spring Reg conference
- Will depend on the venue and securing speakers for the event.
- Will wait until January to see whether conference will be virtual versus in-person and when will be best to host. Still need to decide best day for speakers and attendees, sponsors, and conference registration process.

6. NEW BUSINESS:

- *See Sections and Chapters Meeting Minutes attachment (circulated prior to the meeting).*
- Charlie provided an overview of the meeting minutes from the A&WMA Sections and Chapters Council virtual conference call held October 2, 2020. Some of the highlights include impacts of COVID-19 on memberships and Section/Chapter review of Bylaws to determine how elections, meetings, quorums, etc. will be handled with virtual meetings.
- Shanna and Charlie agreed to discuss updates to the Chapter Bylaws.

NEXT MEETING:

November 13, 2020 by Conference Call – 10:00 AM Eastern. The meeting was adjourned at 11:04 am (EST).



Agenda
A&WMA GA Chapter - Executive Board Meeting
October 9, 2020; 10:00 a.m. Eastern
Conference Call-in: 1 (408) 650-3123, Passcode: 790-678-541
One-touch: <tel:+14086503123,790678541#>

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|---|----------------------------------|
| 1. CALL to ORDER: | Charlie Denton (for Kim Sanders) |
| 2. SECRETARY'S REPORT:
Approve September 11 th meeting minutes, post to website. | Shanna Alexander |
| 3. TREASURER'S REPORT:
Current balances
Upcoming expenses | Katy Lusky |
| 4. COMMITTEE REPORTS: | |
| <u>Scholarship</u>
Scholarship request for abstracts | Elisabeth Munsey |
| <u>Young Professionals</u>
Upcoming virtual Halloween event | Ashley Ward |
| <u>Brown Bag</u>
Next Brown Bag date and topic | Shira Colsky |
| <u>Membership</u>
Membership drive contest | Steve Ellingson |
| <u>Database/Website</u>
Status Report | Charlie Denton |
| 5. OLD BUSINESS | |
| 2021 Spring Reg Conference Pre-Planning/Brainstorm session | |
| 6. NEW BUSINESS | |
| Update on the proposed changes to Southern Section bylaws and pending updates to Chapter bylaws | |
| 7. NEXT MEETING | November 13, 2020 - 10:00 am EST |
| 8. ADJOURN | |

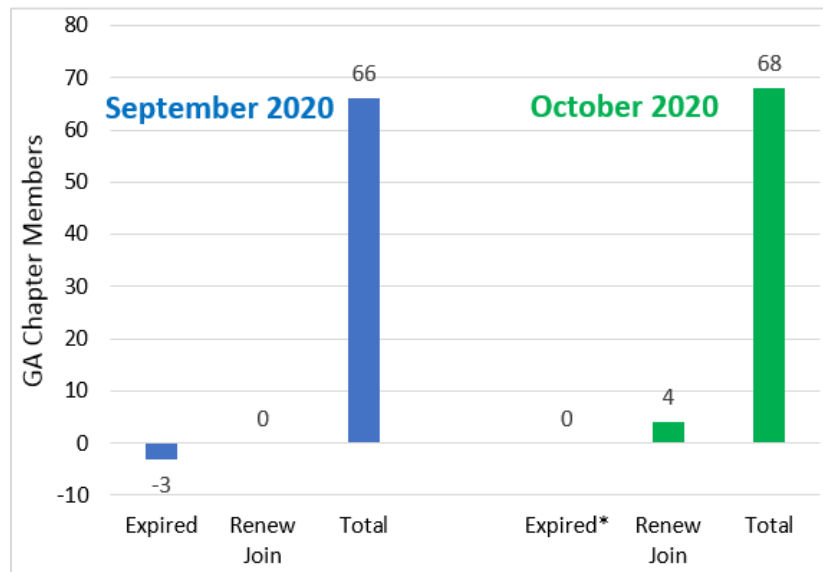
Monthly Membership Update

October 5, 2020

Steve Ellingson, Principal, Vatten Associates

Steve.Ellingson@VattenAssociates.com

Current Status of Expired, Renewals/New Joiners and Total Members



* = Projected to expire

Activities in Previous Month (September)



- Participated in September 11, 2020, Executive Board Meeting.
- Kim Sanders** renewed her A&WMA membership on September 18th.¹

Proposed Activities (October)

- Tried to contact via email to **one** current member that is projected to have their membership expire in November. Remind them to renew their membership.
- Re-contact via email **three** former members that allowed their membership to expire in September; request that they rejoin A&WMA.
- Send “welcome” email to **four** people that joined/rejoined their A&WMA membership.

¹ Also, Chris Hurst renewed on 9/1/20 and Katy Lucky renewed on 8/17/20.

**Detailed Information
on
Membership Expirations & Join/Renewals**

A&WMA ID*	Membership Expiration Date (projected)	
	No projected expirations in October	
1013547	11/6/2008	
A&WMA ID*	Most Recent Join/Renew Date	
1257352	9/24/2020	
1012142	9/18/2020	
1251410	9/18/2020	
1087703	9/1/2020	

* = To maintain membership privacy, person's A&WMA ID Number is used.

For detailed information on these projected expirations and/or renewals/new members; contact Steve Ellingson

A&WMA Sections & Chapters Council Draft Meeting Minutes

**October 2, 2020
Virtual Conference Call**

Attendees:
See attached sign-in sheet

Meeting called to order at 10:00 (CST)

Introductions, Agenda, Minutes of Prior Meeting, Post Meeting Actions

Jim Walker provided opening remarks, thanking attendees, reminding all that registration for Virtual ACE was open and provided a quick overview of the meeting agenda, and meeting logistics. Tracy Fedkoe quickly discussed Zoom logistics.

Determination of quorum –Ten (10) Chapters/Sections need to be represented to achieve a quorum. Quorum was determined with an attendance of over 35 through Join-Me.

A motion to approve draft agenda was made by Jason Krawczyk, with Liz Foeller (PNWIS) seconding the motion. Motion carries (28 favor, 2 opposed).

Chair Report (Jim Walker)

Jim discussed COVID-19 challenges and the impacts it has had to local Sections/Chapters. Opportunities to engage members at S&C level are open. Request for interest in finding someone to support the Communications Committee. Discussion on success of the June meeting and the ability to engage more people than usual for the ACE S&C meeting.

Follow-up Action Item: Charlie Denton: volunteer to help on Legal Committee

Bob Hall provided feedback on challenges with different virtual formats for Sections and Chapters hosting virtual meetings. Has S&C Council considering purchasing a Zoom membership account that would allow Sections and Chapters to utilize, even if individual S&Cs pay a small portion of the membership fee. Discussion to be that conversations request that Sections coordinate Zoom memberships and allow Chapters to utilize the platform.

President's Report (Kim Marcus)

See President's Report attachment.

Summary:

- Impacts from the Pandemic are significant and the transition from face-to-face ACE to virtual meeting was very success. The Association is evaluating every face-to-face meeting and preparing for how to navigate.
- Webinar programming continues to be a high focus with added frequency and content diversity.
- Slight drop in Association membership
- Publication sales have increased

- Focus has shifted to content and delivery
- Initiatives and Business Development
 - Adopt an anti-harassment policy and guidance
 - ***Follow-up Action Item: Sections and Chapters should discuss if there is a need for development of a similar policy and guidance for their Section and Chapter***
 - Establish a committee to address efforts towards Diversity, Equity, and Inclusion
 - A&WMA Academy
 - Recording content at all levels to be shared between Sections/Chapters
 - Getting Association President and/or ED join virtual meetings for 5 minute updates
- Membership Help
 - Renew membership and encourage colleagues to join
 - Participate
 - Volunteer

Executive Director's Report (Stephanie Glyptis)

See Executive Director's Report attachment.

Financial Summary

The Association is carefully managing all expenses.

The past 3-5 years of reserve funds and investments has kept us in a “positive cash on hand” situation even with the challenges of 2020.

Programming

NSR Virtual Workshop exceeded budget expectations (91 registrants)

PFAS Virtual Conference exceeded budget expectations (184 registrants, 6 sponsors)

Very positive feedback received on the PFAS Virtual Conference

MEGA Conference and Annual Information Exchange will be delivered in virtual platform.

All 2021 programming is currently being planned for a face-to-face format with continuous monitoring and options to pivot to virtual if necessary.

Webinar programming continues and will continue through December. The Committee is also working on 2021 webinars.

Membership:

Decrease in membership has resulted in approximately \$15,000 revenue decrease

Investing in membership development as a top strategic priority.

YPAC Council Update (Paul Algu)

YPAC Local Support Committee Chair: Kaitlyn Watkins (also serving as 2021 ACE YP Program Chair)

Vice Local Support Committee Vice-Chair: Stephanie Friel

See YPAC Council Report attached.

Education Council Update (Rashmi Pathak)

See Education Council Report attachment.

Technical Council Update (Helen Ginzburg)

See Technical Council Report attachment.

Leadership Training Academy/Periodic On-line Sharing Sessions Committee (Tony Van der Vooren)

Leadership Training Academy (LTA)

The 2020 LTA was cancelled due to COVID-19. Dates for 2021 have been scheduled (April 9-11), the Association continues to monitor conditions related to COVID-19 that may impact an in-person meeting. A reminder to all Sections/Chapters there is a registration fee associated with LTA that covers meals, and entertainment; please consider planning the 2021 budgets to include that fee.

Periodic On-line Sharing Sessions (POSS)

To include discussion during Roundtable Discussion for POSS ideas. Potential items for POSS include the proposed anti-harassment policy and guidance once it has been approved/adapted by the Association (possibly adopted in November 2020). A separate POSS potential for the Diversity, Equity, and Inclusion focus of the Association (different timeline).

Communications Committee Report (Jennifer Tullier)

The Conduit was sent out in August and with potentially a final (and third) Conduit prior to year-end. If there is anyone interested in assisting with The Conduit please contact Jennifer Tullier. She will be moving to S&C Council Chair position in January 2022 and is seeking someone that can take over the Conduit.

A notice of today's meeting was posted on the S&C Council LinkedIn Group, and email follow-ups to those that attended (and signed-in) for the June meeting.

Membership Committee Report (Mike Hult)

See Membership Committee Report attached.

Overall approximate 8% reduction in membership since January 2020.

Membership Performance Recognition Program Preliminary Winners (Final Winner list to be included in next Conduit)

- Questionnaires to be sent out prior to year-end.

Governance/Finance/Legal Committee (Greg Johnson)

Vitality Committee (Greg Johnson)

A reminder that each Section/Chapter should review their Bylaws to determine how elections, meetings, quorums, etc. need to be handled with virtual meetings.

Follow-up Action Item: Charlie Denton: volunteer to help on Legal Committee (from Chat during the Chair's message and therefore referenced above)

Discussion of Sections/Chapters that have made email inquiries on merging Chapters into Sections (or creating a new Section/Chapter). A formal request has not been received.

Annual Reports Committee (Mohan Balagopalan)

Annual Reports

There were 34 Sections/Chapters that made timely submittals of the Annual Reports, with 6 additional late submittals. The West Coast Section is recognized as the Minasian winner; the Georgia Chapter is recognized as the Chapter Cup winner.

Discussion to come on possibly creating a logo that the winning Section/Chapter can post to their website. Future discussion of what S&C Council can do to elevate the recognition of Sections/Chapters doing well. Discussion on posting which Sections/Chapters have posted so Sections/Chapter members can see status.

A reminder to any Sections/Chapters that have not made submittal to please do so.

A motion to approve previous meeting minutes was made by Tony Van der Vooren, with Greg Johnson seconding the motion. Motion carries, 4 abstain from vote.

Roundtable Discussion

- Discussion from Flint on the challenges of the Zoom format from today's call.
- Discussion on the beta Volunteer with A&WMA webpage.
- How are Sections/Chapters charging for virtual meetings?
- A future Local Events on the A&WMA page???
 - ***Follow-up Action Item: Tracy to discuss getting a Local Events page set for Section***

Greg Johnson makes motion to adjourn, Kim Marcus seconds the motion. The meeting was Adjourned at 2:01 pm (CST).

Submitted by Jennifer Tullier
S&C Council Vice-Chair