

Agenda
A&WMA GA Chapter - Executive Board Meeting
January 10; 10:00 a.m. Eastern
Conference Call-in: 1 (408) 650-3123, Passcode: 790-678-541
One-touch: [tel:+14086503123, 790678541#](tel:+14086503123,790678541#)

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|-----------|---|--|
| 1. | CALL to ORDER: | Kimberly Sanders
(Charles Denton) |
| 2. | SECRETARY'S REPORT:
Approve January 10 th meeting minutes, post to website.

<u>Special Announcement</u>
A&WMA | Shanna Alexander |
| 3. | TREASURER'S REPORT:
Current balances
Reimbursement from Southern Section for conference loss
\$1,092.60 | Katy Lusky |
| 4. | COMMITTEE REPORTS:

<u>Scholarship</u>
Status report

<u>Young Professionals (YP)</u>
Joint Event planning

<u>Membership</u>
Status report

<u>Brown Bag/Program</u>
Date/topic of next Brown Bag

<u>Database/Website</u>
Status report | Elisabeth Munsey

Ashley Ward

Stephen Ellingson

Shira Colsky

Chris Hurst/Charlie Denton |
| 6. | OLD BUSINESS
Annual Chapter report template available; report due ant the end of
March/assign sections for completion

Leadership Training Academy - Southern Section will sponsor one attendee | |
| 7. | NEW BUSINESS
Proposed Spring Regulatory Conference Dates. Select date for conference.
-Tuesday, April 28
-Thursday, April 30
-Thursday, May 7
-Tuesday, June 2
-Wednesday, June 3

Save the date sent for Southern Section Conference, Biloxi, MS, Beau Rivage
Resort (September 23 – 25, 2020) | |
| 8. | NEXT MEETING | March 13, 2020-10:00 am EST |
| 9. | ADJOURN | |

Georgia Chapter A&WMA Board Meeting

January 10, 2020

Present: Kim Sanders, Charlie Denton, Katy Lusky, Shanna Alexander, Elisabeth Munsey, Joey Dean, Ashley Ward, Shira Colsky

Absent: Kim Schager, Cynthia Walaitis, Chris Hurst, Tom Wurzinger, Steve Ellingson

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| 1. CALL TO ORDER:
Chair Kim Sanders called the meeting to order and outlined the Agenda for this Board meeting (attached). | Kim Sanders |
| 2. SECRETARY'S REPORT:
The Meeting Minutes from December 13 were reviewed and approved. | Shanna Alexander |
| 3. TREASURER'S REPORT:
Katy submitted the following report:

Reporting Period: Dec 14, 2019 - Jan 10, 2020

Current Wells Fargo Balance = \$12,197.42
Current PayPal Balance = \$6,526.10

Major Debits (WF & PP):
\$181.25- MemberClicks (Dec)
\$263.91 - Reimbursement to Barnes & Thornburg (holiday food)

Major Credits (WF & PP):
None

Other Business: <ul style="list-style-type: none">• Suggestion to the Board to solicit votes on Board insurance policy renewal (\$175/year)• Annual report due end of March; past presidents typically filled in the blanks but now require a separate document to fill-in. Chair will make sure that the format for the report remains the same. | Katy Lusky |
| 4. COMMITTEE REPORTS:
<u>Education/Scholarship:</u> <ul style="list-style-type: none">• Kick-start process of collecting email addresses from target individuals (positive respondents, organization chairs, student org leaders, etc.) at different colleges/universities in February• Spring to Fall period for application solicitation; will send out email to all members• Request for assistance with scoring after applications received (minimum of 3 individuals) | Elisabeth Munsey |

Young Professionals:

Ashley
Ward/Shanna
Alexander

- Kick-off event in the Spring; possible river cleanup and kayaking trip
- Possible teaming with other environmental groups (GAEP, GAWP, AHMP) for a large social event on an annual basis to increase YP memberships
- Also thinking about hotdogs/hamburgers and games in the park in the summer and a trivia event at a brewery in the Fall (September)
- Will send the Board a spreadsheet with estimated costs for the first event in the Spring

Membership:

Shira
Colsky

- Request for ideas on how to increase membership
- Suggestion to include membership info in the form of “thanks for your attendance” emails to attendees of the brownbag seminars and Southern Regulatory Updates conference --- review sign-up sheets
- Follow-up with expired/lapsed members?
- Reach out to new members with welcome and encourage participation

Brown Bag Coordinator:

Shira
Colsky

Solicitation for a list of proposed speakers for 2020.

- Goal to finalize list of speakers by end of February
- To be combined with Board meeting; if not secured by board meeting shoot for Feb. 21st
- Suggested topics: updates on the ethylene oxide emissions issue (Katie) and the Administration’s deregulation of NEPA and its impact on climate change (Kim)
- Elizabeth agreed to check with Karen Hayes (GAEPD, Air Branch) on the ethylene oxide topic for the next brownbag seminar
- Kim will email Shira the templates for the sign-in sheet, brownbag flyer and certificate of attendance

Database/Web Chair:

Chris
Hurst
(N/A)

- Upcoming migration to new system — decision for Chris to hold a live training session for interested and available Board members to be held Jan 17th, and prepare user manual (e.g., how to use MemberClicks to send out invitations, creating event forms, locating list of conference registrants, etc.)
- Website cleanup needed --- remove 2019 Southern Conference info
- Southern Section “drop-box” availability/utility and transfer to next year’s host committee
- Kim announced that she coordinated with Anna (MS AWMA) to get access to Dropbox and plans to copy files to an external drive --- Kim to provide an update once migration completed
- Katy suggested a deadline of July 2020 to compile a list of items to send out for the Southern Section Annual Meeting & Technical Conference in September

5. OLD BUSINESS:

- Annual Chapter report due date to AWMA --- need to come up with a process to fill-in form --- designate a scribe or put in brownbag seminars with sign-in sheet accepted? Charlie and Katy designated by Kim to follow-up

Kim,
Charlie
and Katy

6. NEW BUSINESS:

- Joey agreed to fill-in for Kim as Board Chair representative at the Southern Section Board Meetings when there are items coming up that require a vote from the Georgia AWMA Chapter to avoid Kim voting twice---Kim to prep Joey beforehand on what's being voted on (topic background)
- Announcement of open Scholarship Chair position on the Southern Section Chapter
- Announcement of A&WMA Leadership Training Academy to be held in April 2020 in Pittsburgh, PA --- Katy and Kim expressed interest in attending. Joey shared his experience with past participation.
- Need to select date for the Spring Regulatory Update conference---check to see when other conferences are being held to avoid conflict

7. NEXT MEETING:

February 14, 2020 by Skype/Conference Call - 10:00 am Eastern